

Rothsay Areawide EDA MEETING

Approved Minutes

ROTHSAY CITY HALL
DATE: **May 15, 2024**
TIME: **7 PM**

ORDER OF AGENDA

1.0 Call to Order by President Heather Weber at 7:00 PM; others present were board members Steph Curtis, Stacy Honer, Craig Sullivan, and Cecil Mosher.

2.0 Approval of Agenda

3.1 Approval of Agenda with the following additions:

- 6.1.1 Beam issue
- 6.1.2 Kitchen cabinet layout
- 6.3.1 Removal of rodeo sign
- 6.3.2 Business signs
- 7.2 Lions Club- White pine trees
- 7.3 Invoice from Wilkin County Recorder
- 7.4 Reimbursement for East Park clean-up supplies
- 7.5 Signworks Invoice

Motion to approve by Sullivan, 2nd by Honer and carried.

3.0 Approval of Minutes

3.1 **Motion to approve by Weber, 2nd by Honer and carried.**

3.2 Review and approval of Financials

Weber reviewed balances, checking balance: \$258,323.36, savings balance: \$9,506.30

Motion to approve by Curtis 2nd by Honer and carried.

4.0 Committee Reports

- 4.1 Steph has been posting on social media to get more engagement. Prairie Days posts will begin soon. The next edition of the Enterprise will be out prior to Prairie Days. Shane is also looking for a theme for the following edition such as a century farm. Please share ideas with Shane.
- 4.2 Housing and Consumer Services
No report
- 4.3 Workforce and Commercial Development
No Report
- 4.4 Events and Fundraising
The Prairie Days committee met prior to the meeting tonight and is continuing to work through the schedule and event details.

6.0 Old Business

- 6.1 Home at 214 1st Ave NW
The loan was finalized and funded.

Weber made a motion to reimburse the EDA account for the prior payment made to Carl Crews Carpentry, Mosher seconded, motion carried.

- 6.1.1 Kitchen Beam
To open the kitchen area up, a beam consisting of 3 11.25" LVL's will be used. Carl has been in contact with Jim to go over the details and any building inspections needed.
- 6.1.2 Kitchen Layout
Heather has been working with a kitchen designer on the layout of the kitchen. Once the design is approved, Carl will order the cabinets. He will get two quotes before a final decision is made.
- 6.2 Prairie Days
We have not had a response from anyone to have a wood bat softball tournament. The Olympic pre games were discussed. The Powerhouse will be asked to sponsor and host the event.
- 6.3 Welcome signs and businesses
Cecil has been continuing to solicit businesses for the signs and has been successful. He is working with Signworks to get the new signs made.
- 6.3.1 Removal of Rodeo signs
Cecil asked for assistance in removing the signage regarding the Rodeo from both signs. He will contact a local person for assistance.
Business Signs
- 6.3.2 Cecil has new business signs ready to hang and will arrange to get them up. He checked in to lighting options. Solar lights may be an option, Cecil will research what could work and cost.

7.0 New Business

- 7.1 Approval of proposed meeting schedule through July
Curtis made a motion to approve the Prairie Days meeting schedule, Sullivan seconded, motion carried.
- 7.2 Lions Club – white pine trees
Diane Kunze of the Lions Club attended the meeting to share that the club recently received several white pine trees to plant in the community. She asked for input on where to plant them. After discussing the topic, Diane is going to talk to the City workers to see if they need trees in Prairie Park and will contact the school to see if they would like any planted on their property by the interstate/football field.
- 7.3 Invoice from Wilkin County Recorder
An invoice was received for the document filings for the purchase of the house at 214 1st Ave NW.
Honer made a motion to pay the Wilkin County Recorder in the amount of \$146.00, Curtis seconded the motion, motion carried.
- 7.4 Reimbursement for East Park clean-up supplies
An invoice was received from Marlow Rasmusson in the amount of \$16.25 for supplies for the park clean-up. **Sullivan made a motion to pay the invoice, Honer seconded it, motion carried.**
- 7.5 Signworks Invoice
An invoice for business signs in the amount of \$630.00 was received from Signworks. **Weber made a motion to pay the invoice, Honer seconded it, motion carried.** The invoice will go to City Council for final approval.

8.0 Action Item Takeaways

9.0 Adjourn

-Sullivan made a motion to adjourn the meeting, Curtis 2nd, and carried.

**Respectfully Submitted
Stephanie Curtis
RAEDA Board Member**