

# CITY COUNCIL MEETING

## ROTHSAY CITY HALL

### APPROVED MINUTES

December 11th, 2024 @ 7:00 pm

Honorary Mayor Darrell Tollefson opened the meeting with the Pledge of Allegiance.

- 1.0 Call to Order:** The council meeting was called to order by Mayor Joseph Tillman at 7:00 p.m. Council Members present: Darrell Tollefson, Dana Holland Jr., and Nathan Ziegler. Council members absent: Shane Balken Others present: Amanda Kuschel, Eric Larson, Jordan Barry, Kellie Barry, Daryl Schleeter, and Heather Weber.
- 2.0 Public Forum:** No Public Forum
- 3.0 Approval of Agenda:** A **MOTION** to approve was made by Ziegler, seconded by Tollefson. Carried.
- 4.0 Approval of November Meeting Minutes:** A **MOTION** to approve was made by Tollefson, seconded by Ziegler. Carried.
- 5.0 Approval of November Special Meeting Minutes:** A **MOTION** to approve was made by Tollefson, seconded by Ziegler. Carried.
- 6.0 Approval of Accounts Payable and Accounts Receivable:** With an addition of the approval of the CLA invoice. A **MOTION** to approve was made by Tollefson, seconded by Ziegler. Carried.
- 7.0 Committee Reports:**
- 7.1 School Liaison- Holland:** No update.
- 7.2 Streets/Wastewater- Tollefson:** No update.
- 7.3 Parks and Recreation- Balken/Tollefson:** No update.
- 7.4 Housing, Building Permits, and Zoning- Ziegler:** Ziegler would like public input on zoning in February or March.
- 7.5 Policing and Public Safety- Ziegler:** Speed limit sign was placed across from the Rothsay Truck Stop. In the works for placing one on the North side of the interstate bridge coming into town.
- 8.0 EDA Minutes & Report:**
- The EDA house is almost complete. The final touches are being finished this week.
  - Weber and Balken met with the Rothsay Public School regarding the Enterprise.
  - There will be a change of officer roles possibly in January.
  - Tree Lighting was a success.
- 9.0 Rothsay Fire Department:**
- 9.1 Fire Report:**
- Invoices will be completed in December.
  - The Fire Department would like to purchase new polo shirts. Receive a quote from JK Sports and bring it to the January council meeting.
- 9.2 Clerk's Collection Report:** There was a total of eight calls in the month of November; two medical, one false alarm, and five car accidents; Additional billing is still being processed by the Fire Chief.
- 10.0 EMPLOYEE REPORTS:**
- 10.1 Jordan Barry**
- MPCA completed the inspection. The fencing and gate for the ponds need to be replaced. Submit a plan for fence and gate to MPCA. They also would like the city to purchase a gas monitor. Bring a quote to the January meeting.
  - Kuschel and I met with Ben from MRWA and worked on a rate study for water and sewer. Bring information to the January meeting.
  - Their Well will be coming to complete their annual inspection.
- 10.2 Eric Larson:**
- No update.
- 10.3 Amanda Kuschel:**
- Approval of the 2024 CLA Audit Contract. A **MOTION** to approve was made by Ziegler, seconded by Holland. Carried.
  - The audit will be complete by the end of December.

- Approval of the Andersen chicken Coop with signed permit. A **MOTION** to approve was made by Ziegler, seconded by Tollefson. Carried.
- Checking into a credit card machine to make it easier for residents to make utility payments at City Hall.
- Still in the process of fixing issues with gWorks, may have to push back December billing.
- LMC registration for elected officials is now open. I encourage all council members to attend.

**10.4 Kellie Barry:**

- 171 active fitness members.
- Vendor Show and Turkey Bingo went well.
- Six rentals in November and five are scheduled for December.
- Looking into having donkey basketball back for Prairie Days.

**11.0 NEW BUSINESS:**

**11.1 Cannabis Retail Ordinance:** Change of footage from school and parks. Bring to the February meeting.

**11.2 January Council Meeting Date:** Set for Wednesday, January 8<sup>th</sup> at 7:00pm.

**12.0 OLD BUSINESS:**

**12.1 Memorial Monument and Flag Poles:** Bring quotes for concrete to January meeting.

**13.0 Adjourn:** A **MOTION** to adjourn was made by Holland, seconded by Tillman, and carried. The meeting adjourned at 7:44pm.

Respectfully Transcribed by,

Amanda Kuschel,  
City Clerk/Treasurer