

CITY COUNCIL MEETING
119 2nd ST SW, ROTHSAY, MN
APPROVED MINUTES
March 4, 2019 @7:00 pm

Mayor Joseph Tillman opened the meeting with the Pledge of Allegiance.

1.0 Call to Order: The council meeting was called to order by Mayor Joseph Tillman at 7:00 p.m. Council Members present: Les Nelson, Daryl Schleeter and Darrell Tollefson. Council absent: Tulsa-Leigh Kugler. Others present: Matt Balken, Chad Curtis, Eric Larson and Lisa Zimmerman.

2.0 Public Forum: No Public Forum

3.0 Approval of Agenda: A **MOTION** was made by Nelson, seconded by Tollefson to approve the agenda. Carried.

4.0 ROTHSAY FIRE DEPARTMENT:

- Eric Larson reported one application was received to join the Fire Department. **MOTION** by Schleeter, seconded by Tollefson to approve Nick Curtis as a new firefighter. Carried.
- A request to install an antenna for internet services on the fire hall was denied.

4.1 FIRE REPORT: Larson reported there were a total of fourteen calls in the month of February; three medical, six rescues, two structure fires and three false alarms.

5.0 EMPLOYEE REPORTS:

5.1 JORDAN BARRY: No report.

5.2 ERIC LARSON:

- Larson reported he spoke with the family of Heidi Hauger on behalf of a memorial located at the Rothsay Event Center. The memorial will be moved to the new school location.
- With the amounts of snow removal that has had to take place this year, a number of mailboxes have been damaged. While the city is not responsible for the replacement of damaged mailboxes, Larson is researching the cost of installing mailboxes that meet postal specification.
- A request was made to lock up the Rothsay Event Center from Friday March 8th until Saturday, March 9th for set up of the Winter Mixer and Benefit being held there. Council granted.
- Larson will be gone the afternoons of March 12th and 21st for appointments.

5.3 LISA ZIMMERMAN:

- Zimmerman reported the city's annual audit took place February 25th-27th.
- Zimmerman received an inquiry about the installation of a commercial outdoor wood burner. Council would like clarifications on what is being requested as burning sources as well as the smoke stack height.

6.0 NEW BUSINESS:

6.1 Wilkin County Sheriff's Department 2019 Contract: Tabled until the April meeting.

6.2 Rothsay City Logo: Results of the online poll were Option 1 (black and white)-141 votes and Option 2 (color)-147 votes. Council discussed option 2 for the official city logo with taking out the color if needed on certain layouts. **MOTION** by Tollefson, seconded by Nelson to make option 2 the official city logo. Carried.

6.3 Lakes Country Service Cooperative Membership: **MOTION** made by Schleeter, seconded by Tollefson to approve the membership. Carried.

6.4 Internet Service Provider Request: An open house will be held on April 1st from 3pm-6pm at City Hall to give information on services provided.

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6.5 Proclamation No. 2019-1 A **MOTION** was made by Schleeter, seconded by Tollefson to approve the proclamation as presented. Carried. Proclamation No. 2019-1 states, in part, "the citizens of Rothsay, the Rothsay Roads & Streets Department, the Rothsay Public School District, and just about every single person in the Rothsay community have joined in urging all winter related weather events to END so Rothsay citizens can begin to prepare for SPRING weather we very much deserve!" March 4-10, 2019 is hereby officially recognized as Bring on the Spring-2019 Week.

7.0 OLD BUSINESS:

7.1 Rothsay Event Center: Two options were presented for financing the project. Option 1 is to bond the entire project, while option 2 utilized a Rebate and Loan program from Otter Tail Power Company. A Roll Call Vote was taken with a unanimous favor for option 2. Carried.

7.1.1 Curtis' Burial Request: MOTION made by Tollefson, seconded by Schleeter to approve the request of \$25,000 for the burial site. Carried.

7.2 The Prairie Addition: A **MOTION** was made by Tollefson, seconded by Nelson to appoint Kugler and Schleeter to be the new Prairie Addition Committee. Carried.

7.2.1 Covenant review and approval: MOTION made by Tollefson, seconded by Nelson to approve the revised covenants placed on the Prairie Addition. Carried.

7.3 City Hall Renovation:

- Matt Balken presented a new design for the council table in the same amount of \$2,000.00. **MOTION** by Tillman, seconded by Tollefson to move forward with Balken building the table not to exceed \$2,500. Carried.
- An open house will be held on April 1st from 1:00pm-6:00pm at City Hall.

8.0 Approval of February 19, 2019 Council Minutes: A **MOTION** was made by Tollefson, seconded by Nelson to approve. Carried.

9.0 Present & Approve February Financial Statements and Hand-Payables: MOTION by Tollefson, seconded by Schleeter to approve as presented. Carried.

10.0 Present & Approve March Accounts Payables: MOTION by Nelson, seconded by Schleeter to approve as presented. Carried.

11.0 MOTION to adjourn made by Tollefson, seconded by Schleeter, and carried. Meeting adjourned at 9:24 p.m.

Respectfully Submitted by,

Lisa Zimmerman,
City Clerk/Treasurer