

Rothsay Areawide EDA MEETING

Approved Minutes

ROTHSAY EVENT CENTER

DATE: **July 17, 2024**

TIME: **6 PM**

ORDER OF AGENDA

1.0 Call to Order by President Heather Weber at 6:00PM; others present were board members Steph Curtis, Shane Balken, Stacy Honer, and Cecil Mosher; Absent Travis Olson Jim Boyce, and Craig Sullivan.

2.0 Approval of Agenda

Balken moved to approve the agenda, Curtis seconded, motion carried.

3.0 Approval of Minutes and Financial Reports

3.1 Approval of June meeting minutes

– **Motion to approve by Balken, 2nd by Weber and carried.**

3.2 Review and Approval Financials

3.2.1 - Checking and Savings - Statement of Checking reviewed. Checking balance is \$192,205.70, savings balance is \$9,518.15.

-Curtis made a motion to approve financials, seconded by Mosher, motion carried.

4.0 Committee Reports; if any

4.1 Social Media and Marketing –Curtis will work on the next couple of months of social media marketing to include progress on the house renovation.

4.2 Housing and Consumer Services – No report.

4.3 Workforce and Commercial Development – No report.

4.4 Events and Fundraising – A community engagement survey was discussed. Curtis will reach out to CEDA to inquire about resources for conducting a survey and holding a town hall meeting for input for future RAEDA planning.

6.0 Old Business

6.1 Home at 214 1st Ave NW – Progress continues at the home. Insulation has been installed; wiring will be next. Plumbing and HVAC are in process as well.

6.1.1 – Discussion was held on forming a sub-committee to work with Carl on day-to-day decisions and design elements. Any decisions affecting the budget will be brought to the board for a decision.

-A motion was made by Balken for Curtis and Honer to serve on the sub-committee, Weber seconded the motion, motion carried.

6.2 – Prairie Days – Brief discussion was held on Prairie Days. Overall, the weekend went well, received some positive feedback and some suggestions for next year. More discussion will be held next month.

7.0 New Business

7.1 Expenses for payment

The following invoices were presented for payment:

- Otter Tail Power- The Enterprise printing: \$1,497.00
- Otter Tail Power – Prairie Days Posters: \$325.28
- Otter Tail Power – Electric bill for property at 214 1st Ave. \$36.61
- Donation to Rothsay Post Prom from Prairie Days- \$480.00
- Donation to Special Olympics from Prairie Days - \$205.00
- Sherwin Williams- paint for park beautification- \$130.13
- Signworks – Prairie Days signs for each signboard - \$450.00
- Stacy Honer- Supplies for Prairie Days (Olympics and Parade) - \$189.12

-Curtis made a motion to approve invoices, Balken seconded, motion carried. The Enterprise invoice will go to City Council for final approval.

7.2 Evaluation of Officer Positions

Sullivan has resigned from the RAEDA treasurer position. Olson has not been in attendance for several meetings to fulfill secretary duties.

-Weber made a motion to elect Honer to fill the treasurer role, and Curtis to fulfill secretary role, Mosher seconded, motion carried.

8.0 Adjourn 6:55 PM

Motion by Honer; 2nd by Balken and Carried

Respectfully Submitted

Stephanie Curtis; RAEDA Board Member