

CHAPTER 2.07**ORDINANCE ESTABLISHING A
PLANNING COMMISSION FOR THE
CITY OF ROTHSAY**

The City Council of the City of Rothsay does ordain as follows:

SECTION 1. ESTABLISHMENT OF PLANNING COMMISSION.

A City Planning Commission for the City of Rothsay is hereby established. The Commission shall be the City Planning Agency.

SECTION 2. COMPOSITION.

SUBDIVISION 1. The Planning Commission shall consist of seven (7) members. Seven (7) members shall be appointed by the City Council and may be removed by a four-fifths (4/5) vote of the Council.

SUBDIVISION 2. Of the members of the Commission first appointed, one (1) shall be appointed for the term of one (1) year; two (2) for the term of two (2) years; two (2) for the term of three (3) years; and two (2) for the term of four (4) years. Their successors shall be appointed for terms of four (4) years. Both original and successive appointees shall hold their offices until their successors are appointed. Vacancies during the term shall be filled by the City Council for the unexpired portion of the term. Every appointed member shall, before entering upon the discharge of his/her duties, take an oath that he/she will faithfully discharge the duties of his/her office. All members shall serve without compensation.

SECTION 3. ORGANIZATION, MEETINGS, ETC.

The Commission shall elect one (1) of its appointed members as chairperson for a term of one (1) year. The Commission shall keep a record of the Commission's resolutions, transactions, and findings for the public record. The Commission shall submit to the City Council a report of its work during the preceding month at each regularly scheduled City Council meeting. The Commission shall hold at least one (1) regular meeting each month. Expenditures of the Commission shall be within amounts appropriated for that purpose by the City Council.

SECTION 4. POWERS AND DUTIES.

The Planning Commission shall have powers and duties consistent with those underlined by Minnesota Statute (M.S.A.462.351-462.364). The Planning Commission shall serve as an advisory body to the City Council in matters of directing the future development of the City. The Planning Commission shall, upon request of the Council, make studies, investigations, and recommendations to the Council regarding matters affecting zoning, platting, and public improvements. The Planning Commission shall prepare and adopt a comprehensive plan and map for future development and land use, and may, with the consent of the Council, prepare a Capital Improvements Program for the purpose of determining priorities and apportioning the costs of scheduled public improvements.

PLANNING COMMISSION continued....

SECTION 5. PLATS: APPROVAL.

Any plat of land submitted to the City Council for approval shall, prior to final approval, be referred to the Planning Commission for review and recommendations. The Commission shall have thirty (30) days to return its recommendation before the Council makes its decision.

SECTION 6. ZONING ORDINANCES: PUBLIC HEARINGS.

No zoning ordinance or amendment thereto shall be adopted by the City Council until a public hearing has been held by the Planning Commission upon notice as provided in M.S.A.462.357, Subdivision 3.

Adopted by the City of Rothsay, Minnesota on July 6, 1976.

Attested and signed by:

Raymond Goltz, Mayor
Ethelwyn McBain, Clerk/Treasurer

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