

CITY COUNCIL MEETING
119 2nd ST SW, ROTHSAY, MN
APPROVED MINUTES
August 5, 2019 @7:00 pm

Mayor Joseph Tillman opened the meeting with the Pledge of Allegiance.

1.0 Call to Order: The council meeting was called to order by Mayor Joseph Tillman at 7:00 p.m. Council Members present: Daryl Schleeter, Tulsa-Leigh Kugler, Chris Buckingham and Darrell Tollefson. Others present: Dan Hanson, Moore Engineering; Mandy Tollerud, Ruth Anderson, Eric Larson, Jordan Barry and Lisa Zimmerman.

2.0 Public Forum: Ruth Anderson requested more enforcement on speed throughout the city, specifically on the Southern end. She also requested a "No Jake Brakes" sign. Council will look into speed detecting signs, as well as notify the Wilkin County Sheriff's Department on the issues. Anderson also wanted to bring awareness to a shrub that has become overgrown and a public traffic hazard on the alleyway on the North side of the TSI Real Estate Apartments. A letter will be sent requiring the owner to take care of the hazard.

3.0 Approval of Agenda: A **MOTION** was made by Kugler, seconded by Schleeter to approve the agenda. Carried.

4.0 ROTHSAY FIRE DEPARTMENT: Extrication Gloves will be ordered for approximately \$800.00.

4.1 Fire Report: Barry reported there were a total of four calls in the month of July; three medical and one weather watch.

4.2 Clerk's Collection Report: Billed accident reports totals \$3,660, with \$1,225 having been collected. \$2,435 is outstanding with thirteen calls that are billable calls, but no information was gathered. Council instructed assistant chief Barry to speak to the department on protocol for collecting information on calls.

5.0 EMPLOYEE REPORTS:

5.1 Jordan Barry:

- Barry reported the VFD on Well #4 has been damaged. A soft start will be researched to help with the startup.
- Key Contracting will be coming in September to do the epoxy work at the ponds and the newly discovered manhole.

5.2 ERIC LARSON:

- Larson reported the Wilkin County Sheriff's Department will not be renewing their lease agreement with the City for the use of office space in 2020.
- Estimates were obtained from Godfathers for rodent control at the Rothsay Event Center (REC). The two options presented were \$65.00/month for one year, or \$85/quarter for one year. Council selected the monthly rodent control.
- The City's Polaris Ranger is in need of axle replacements costing \$250.00/axle plus labor. Council granted.
- The Public Works Department (PWD) is still waiting on the gravel to be delivered for road and alleyway maintenance.

5.3 LISA ZIMMERMAN:

- LGA amounts have been reported at \$138,091.00 for the year 2020. This is a \$3,704.00 increase from 2019.
- Zimmerman received a request from a resident, to allow the resident's husband to complete sixteen hours of community service with the PWD. Council welcomes the service. The PWD will coordinate tasks to be done.

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6.0 NEW BUSINESS:

6.1 Preliminary 2020 Budget Meeting Date: The preliminary budget meeting will be held on Monday, September 9th, at 6pm at City Hall.

6.2 City Planning Meeting Date: Council will set a date at the regular September council meeting.

6.3 RV Park: Tabled.

6.4 Special Election: A special election will be held at the community center on November 5th. Filing for the vacant seat is open until Tuesday, August 13th at 5:00pm. All city residents will vote at the community center for both the city, and the school board election.

6.5 MinnDak Computer Services Software Upgrade: After minor adjustment to best fit the City's needs, a Motion was made by Kugler, seconded by Tollefson to approve the contract. Carried. Buckingham abstained. The upgrades will not exceed \$3,760.00

6.6 September Regular Meeting Date Change: Due to the Labor Day Holiday, the regular September council meeting will be held on Monday, September 9th. Time and location have not changed.

6.7 Prairie Addition: Mandy Tollerud presented her proposal for a pre-fabricated home to be moved to the Prairie Addition. Council approved her plans.

6.8 Ordinance No. 6.02 ATV Review: The city has been receiving complaints of underage individuals operating ATV's as well as speed complaints. Zimmerman will present an updated Ordinance at the September regular meeting for approval.

6.9 Daily Journal Sports Journal Ad: Council declined taking an ad in the magazine.

6.10 Utility Ordinance Review: Council does not feel it necessary to make any updates at this time.

7.0 OLD BUSINESS:

7.1 Community Slip & Slide: Tillman will work with PWD and the band students to run/work a community slip and slide held before the Movie in the Park on August 23rd. Proceeds are to benefit the Rothsay band.

7.2 Land Owner Petition: A hearing has been scheduled for August 20, 2019 to be held at City Hall at 10:00am.

7.3 East Park Softball Field: The bases have been installed. Dakota fence quoted Tillman \$20,000 to put up a new fence. Council will look at funding the fence or a portion of the fence in the 2020 budget. Council will also consider looking for corporate sponsorship to help cover portions of the fencing cost.

8.0 Approval of July 15, 2019 Council Minutes: A **MOTION** was made by Tollefson, seconded by Schleeter to approve. Carried.

8.1 Approval of July 22, 2019 Public Hearing Minutes: **MOTION** by Tollefson, seconded by Schleeter to approve the minutes, as presented. Carried.

8.2 Approval of July 22, 2019 Special Meeting Minutes: **MOTION** by Schleeter, seconded by Tollefson to approve minutes, as presented. Carried.

9.0 Present & Approve July Financial Statements and Hand-Payables: **MOTION** by Kugler, seconded by Tollefson to approve as presented. Carried.

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10.0 Present & Approve August Accounts Payables: MOTION by Schleeter, seconded by Tollefson to approve as presented. Carried.

11.0 MOTION to adjourn made by Tollefson, seconded by Schleeter, and carried. Meeting adjourned at 8:42 p.m.

Respectfully Submitted by,

Lisa Zimmerman,
City Clerk/Treasurer