

CITY COUNCIL MEETING
119 2nd ST SW, ROTHSAY, MN
APPROVED MINUTES
October 7, 2019 @7:00 pm

Mayor Joseph Tillman opened the meeting with the Pledge of Allegiance.

1.0 Call to Order: The council meeting was called to order by Mayor Joseph Tillman at 7:00 p.m. Council Members present: Daryl Schleeter, Tulsa-Leigh Kugler, Chris Buckingham and Darrell Tollefson. Others present: Samantha VanWechel-Meyer, WCI; Jennifer Landers, Eric Larson, Jordan Barry and Lisa Zimmerman.

2.0 Public Forum: Jennifer Landers inquired on the lots located in the Prairie Addition. Council decided to add the discussion to the agenda to give the subject the time it needed.

3.0 Approval of Agenda: After Three Additions, A MOTION was made by Tollefson, seconded by Schleeter to approve the agenda. Carried.

4.0 ROTHSAY FIRE DEPARTMENT:

- The department hired a grant writer to apply for the AFG award for new turnout gear.
- There was a driver's training that well over half of the department attended.
- A request made to the City of Fergus Falls Fire Department for unneeded hose was approved.

4.1 Fire Report: Barry reported there were a total of three calls in the month of September; one medical, one false alarm and one mutual aid call with the Pelican Rapids Fire Department.

4.2 Clerk's Collection Report: Billed accident reports total \$4,560.00, with \$1,625.00 having been collected. \$2,935.00 is outstanding.

5.0 EMPLOYEE REPORTS:

5.1 Jordan Barry:

- Barry reported after flushing the hydrants in town, 2 had leaks. Minnesota Rural Water Association (MRWA) has made the necessary repairs. Council granted any needed repairs in the near future.
- Key Contracting finished the epoxy work at the lift station.
- The Public Works Department (PWD) has been patching asphalt throughout the city streets.
- The speed radar sign has come in and will be installed in the coming weeks.

5.2 ERIC LARSON:

- Larson reported Fall Clean-up will be held on Saturday, October 19th from 10am-2pm.
- A resident had deposited concrete debris at the city site without permission. Larson has worked with the resident to have it removed.
- Larson has taken his wastewater exam and is confident in his performance.

5.3 LISA ZIMMERMAN: No Report

6.0 NEW BUSINESS:

6.1 214 1st Ave NW: The property continues to not meet the property maintenance city ordinance. A cost analysis of abating nuisance will be done for a decision to be made at the November meeting.

6.2 City Hall Back Office: Council has set the rental price a \$175/month for the back office including utilities and internet. **MOTION** by Kugler, seconded by Tollefson. Carried

6.3 CarlsonSV 2019 Audit Contract: . **MOTION** by Tollefson, seconded by Schleeter to approve the contract as presented. Carried.

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6.4 Powerhouse and Big J's 2020 Liquor License Renewals: Proof of liability insurance has been submitted and all licenses will be renewed once the fees are paid in full. **MOTION** to approve the 2020 liquor licenses at the current fee made by Tollefson, seconded by Schleeter. Carried.

6.5 Rothsay Public School Yearbook Ad: **MOTION** to approve the 1/18 size ad in the amount of \$65.00 made by Kugler, seconded by Tollefson, and carried.

6.6 West Central Initiative: Samantha VanWechel-Meyer presented the current development of Otter Tail and Wilkin Counties through West Central Initiative as well as other programs they are offering.

6.7 Ice Skating Rink: Zimmerman was instructed to put a poll of Facebook to gauge interest in an ice skating rink. A decision will be made at the November meeting.

6.8 Addition to the Agenda; Prairie Addition Lots: Jennifer Landers inquired on Lots 1 & 2 of Block 2 in the Prairie Addition. After council discussed pricing, two options were put on the table for a vote. Option one: Block 2, Lot 1 for the price of \$7,500.00. Option two: Block 2, Lots 1 & 2 for half of the special assessments assigned to the lots. A roll call vote was taken: 4 in favor and 1 opposed. The vote passed to offer both options to Ms. Landers. Council will wait on a decision from Ms. Landers.

6.9 Addition to the Agenda; Corpro Cathodic Protection Contract: A contact was presented from Corpro, for annual cathodic protection in the amount of \$820.00. **MOTION** by Tollefson, seconded by Kugler to accept the contract as presented. Carried.

6.10 Addition to the Agenda; Council Meeting Time Discussion: Tabled.

7.0 OLD BUSINESS:

7.1 Land Owner Petition: Mediation has been schedule for Thursday, October 10th, in Fergus Falls at Pemberton Law Firm.

8.0 Approval of September 9, 2019 Council Minutes: A **MOTION** was made by Tollefson, seconded by Schleeter to approve. Carried.

8.1 Approval of September 9, 2019 Budget Public Hearing Minutes: **MOTION** by Schleeter, seconded by Kugler to approve the minutes as presented. Carried.

9.0 Present & Approve September Financial Statements and Hand-Payables: **MOTION** by Kugler, seconded by Schleeter to approve as presented. Carried.

10.0 Present & Approve October Accounts Payables: **MOTION** by Kugler, seconded by Schleeter to approve as presented. Carried.

11.0 MOTION to adjourn made by Tollefson, seconded by Kugler, and carried. Meeting adjourned at 8:40 p.m.

Respectfully Submitted by,

Lisa Zimmerman,
City Clerk/Treasurer