

CITY COUNCIL MEETING

ROTHSAY CITY HALL

APPROVED MINUTES

April 3rd, 2024 @ 7:00 pm

Mayor Joseph Tillman opened the meeting with the Pledge of Allegiance.

- 1.0 Call to Order:** The council meeting was called to order by Mayor Joseph Tillman at 7:00 p.m. Council Members present Shane Balken, Darrell Tollefson, and Nathan Ziegler. Council members absent: Dana Holland Jr. Others present: Amanda Kuschel, Heather Weber, Kellie Barry, Jim Boyce, Daryl Schleeter, and Angie Motz.
- 2.0 Public Forum:**
- Rothsay Powerhouse would like approval to host DU Bingo. A **MOTION** to approve was made by Ziegler, seconded by Tollefson. Carried.
 - Residents are concerned with the cost of building permits. Special meeting to be held to discuss.
- 3.0 Approval of Agenda:** A **MOTION** to approve was made by Balken, seconded by Tollefson.
- 4.0 Approval of March Meeting Minutes:** A **MOTION** to approve was made by Tollefson, seconded by Ziegler. Carried.
- 5.0 Approval of Accounts Payable and Accounts Receivable:** A **MOTION** to approve was made by Tollefson, seconded by Ziegler. Carried.
- 6.0 Committee Reports:**
- 6.1 Technology- Tillman:** Approval for website hire at \$13.00 an hour for a total of 20 hours. A **MOTION** to approve was made by Ziegler, seconded by Balken. Carried.
- 6.2 School Liaison- Holland:** No update.
- 6.3 Budget- City Council:** Overview of budget and budget planning ideas for 2025.
- 6.4 Streets/Wastewater- Tollefson:** Exerciser rental is scheduled for June 4th and 5th.
- 6.5 Parks and Recreation- Balken/Tollefson:** Fencing is going up at East Park ball field.
- 6.6 Housing, Building Permits, and Zoning- Ziegler:** Special Meeting being held on April 16th at 8:30am regarding building permit fee schedule. Work with Moore Engineering on a new zoning map.
- 6.7 City Ordinance Audit- Tillman:** Ordinance review.
- 6.8 Policing and Public Safety- Ziegler:** Work on an emergency plan to have in place.
- 7.0 EDA Minutes & Report:**
- Waiting for the title opinion from the attorney for 214 1st Ave NW.
- 8.0 Rothsay Fire Department:**
- 8.1 Fire Report:**
- Approval of \$1,350.00 for an emergency radio speaker upgrade. A **MOTION** to approve was made by Ziegler, seconded by Tollefson. Carried.
 - Dual certified gear arrived. DNR grant to reimburse \$5,000.00 of the cost.
 - Alex Air Apparatus conducted their annual inspection of the SCBA fill station.
 - Tillman and the council stated how pleased they were with the turnout at the annual pancake feed.
- 8.2 Clerk's Collection Report:** There was a total of 4 calls in the month of March; Three Medicals and One Car Accident. Additional billing is still being processed by the Fire Chief.
- 9.0 EMPLOYEE REPORTS:**
- 9.1 Jordan Barry:**
- Pro Sweep contract proposal was sent over.
 - Pipe needs to be replaced on the detention tank at the water plant, waiting on quote.
- 9.2 Eric Larson:**
- No update.
- 9.3 Amanda Kuschel:**
- gWorks onboarding process will start April 22nd.
 - City Hall will be closed Monday, May 6th – Friday, May 10th for Clerk's Institute in St. Cloud.

- Approval to purchase iPads to start with the electronic packets for council members. A MOTION to approve was made by Ziegler, seconded by Balken. Carried

9.4 Kellie Barry:

- Seven new memberships in the month of March.
- In the process with Silver Sneakers/One Pass to become a partner.
- Approval of \$1,075.00 to purchase new dumbbells and hex bar for Fitness Center. A MOTION to approve was made by Balken, seconded by Ziegler. Carried.

9.5 Trisha Sunde:

- Mother's Day Lunch scheduled for May 11th.
- Approval of new REC rental rates. A MOTION to approve was made by Tollefson, seconded by Ziegler. Carried.

10.0 NEW BUSINESS:

10.1 Rothsay Commercial and Residential Lot Pricing/City Land Acreage Price:

Discussion on pricing. Bring to the May council meeting.

11.0 OLD BUSINESS:

11.1 Electronic Council Meeting Packet: Clerk to order approved tablets. Bring to the May council meeting.

12.0 Adjourn: A MOTION to adjourn was made by Tollefson, seconded by Ziegler, and carried. The meeting adjourned at 9:35pm.

Respectfully Transcribed by,

Amanda Kuschel,
City Clerk/Treasurer