

**Special Meeting**  
**Rothsay City Hall**  
June 17<sup>th</sup>, 2019  
6:00 p.m.  
APPROVED MINUTES

**1.0 Call to Order:** The special meeting was called to order by Mayor Joe Tillman at 6:00 p.m. Council Members present: Darrell Tollefson, Daryl Schleeter and Tulsa-Leigh Kugler. Others present: Jordan Barry.

**2.0 City Planning Discussion:** Council discussed planning activities on where to establish current and future building zones. Information to be gathered includes a review of current residential neighborhoods and available lots, input on real estate agents on how to market and sell lots more efficiently and gathering feedback from current residents on what they feel would be attractive new residential lots. Council also discussed planning for commercial and agricultural business. The city has purchase property on the south end of town that would be ideal for, but not limited to an agricultural business. Potential growth towards the interstate was also discussed for new business opportunities.

**3.0 Bulk Water Rates:** A recap of the 2018 water and bulk water operational cost compared to bulk water receipts below:

- Total Operations = \$71,256.23
- Bulk Water Cost = \$2,918.62 (4% of total operations)
- Bulk Water Receipts = \$1,134.85 (2% of receipts)
- Bulk Water 2018 Profit/Loss = (\$1,666.76)

Over the past several years the bulk water station has been operating at a loss with the current rates in place. Tillman researched twelve (12) similar sized communities in the West Central MN region that offer similar services, and the average between all was \$14.09/1000 gallons and a \$50.00/month administrations fee, billed monthly. **MOTION** was made by Tillman to increase the bulk water rates effective July 1, 2019 as follows:

\$15/1000 gallons with a minimum of 5000 gallons per year.  
\$25/month administration fee.  
Bulk water will be billed monthly moving forward.

Schleeter seconded the motion, which carried.

**4.0 Adjourn: MOTION** by Tollefson, seconded Schleeter to adjourn. Meeting adjourned at 7:08 p.m.

Respectfully transcribed by,

Lisa Zimmerman  
City Clerk/Treasurer