

CITY COUNCIL MEETING
119 2nd ST SW, ROTHSAY, MN
APPROVED MINUTES
May 6, 2019 @7:00 pm

Mayor Joseph Tillman opened the meeting with the Pledge of Allegiance.

1.0 Call to Order: The council meeting was called to order by Mayor Joseph Tillman at 7:00 p.m. Council Members present: Les Nelson, Daryl Schleeter, Tulsa-Leigh Kugler and Darrell Tollefson. Others present: Troy Larson, Neil Johnson, Todd Hagen, Ehlers; Lynae Schenck, Eric Larson and Jordan Barry.

2.0 Public Forum:

- Neil Johnson submitted a property owner petition for detachment. It was discussed and agreed that legal counsel would be needed, and the topic will be reviewed in the June City Council Meeting.
- A discussion was had about options to bring back fall clean-up. The owner of the Powerhouse has agreed to a dumpster from Redbox being placed in the establishment's parking lot for residents to drop off unwanted items and pay as they go. No decision was made.
- The Rothsay Lion's Club will be painting the old playground equipment at East Park.

3.0 Approval of Agenda: A **MOTION** was made by Tollefson, seconded by Kugler to approve the agenda. Carried.

4.0 ROTHSAY FIRE DEPARTMENT:

- Two members attended training in Mankato April 25th-27th.
- The Annual Fire Department Pancake Feed held on April 14th hosted over 300 attendees. The department would like to thank everyone for their support.
- An application will be submitted for a matching grant from the Department of Natural Resources.
- No word has come in on the FEMA grant application

4.1 FIRE REPORT: Barry reported there were a total of three medical calls in the month of April.

5.0 EMPLOYEE REPORTS:

5.1 JORDAN BARRY:

- Barry reported hydrant flushing will begin the week of May 13th. Residents should not be alarmed if water is temporarily discolored.
- The fill station was opened up on the west side of town.
- The detention tank will have its annual cleaning and maintenance work done on Tuesday, May 14th.
- An unknown manhole was discovered in an Alleyway. Key Contracting was contacted about rehabilitating the manhole and presented a quote in the amount of \$3,300.00. **MOTION** by Nelson, seconded by Schleeter to approve. Carried. **MOTION** by Kugler, seconded by Tollefson to approve up to \$1,600.00 for equipment rental for the project. Carried.
- A new liquid treatment has been implemented at the lift station. Barry is tracking its progress.
- Barry will be attending tree inspector school Friday, May 10th.
- Council approved summer help hours to begin May 7th.

5.2 ERIC LARSON:

- Larson reported the plow truck needs new rims. **MOTION** was made by Nelson, seconded by Schleeter to purchase steel rims in the amount of \$620.00 from Lindberg Motors. Carried.
- Larson is looking into purchasing a new seat for the GMC city pickup and seat covers for the Ford city pickup.
- Larson will look into flag pole prices for the June meeting.
- Larson is going to contact the county on prices for swing away mailbox posts.
- A request to purchase coal patch asphalt for street repair was made in the amount of \$514.08. **MOTION** by Nelson, seconded by Kugler to approve the purchase. Carried.

- Gravel purchase was requested to repair a number of Alleyways in the city. **MOTION** by Schleeter, seconded by Nelson to purchase \$1,000.00 of gravel. Carried.

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MAY MINUTES continued.....

- A quote in the amount of \$550.00 was obtained for the purchase and installation of a new receiver hitch on the Ford city pickup. **MOTION** to approve by Tollefson, seconded by Nelson. Carried.
- The softball fields at East Park are in need of updates. **MOTION** by Kugler, seconded by Tollefson to purchase new bases not to exceed \$550.00. Carried. Brian Rock Products will deliver aggregate. The city will be responsible for the spreading. The possibility of making this a community project was discussed. More will be discussed at the June meeting.
- An agriculture land owner requested that the city clean out some trees leading to Prairie Park to grant easier access to his property. Council will look into it.

5.3 LISA ZIMMERMAN: No Report.

6.0 NEW BUSINESS:

6.1 Contract with Rothsay Public Schools: **MOTION** by Nelson, seconded by Schleeter to accept the Contract, as presented. Carried.

6.2 Gateway to the Lakes: **MOTION** by Nelson, seconded by Schleeter to accept the half page fee of \$695.00. Carried. The City will pay \$495.00 and Prairie Days will pay \$200.00, as in the past.

6.3 Summer Help Review: Four applications were received for the upcoming summer help position. A subcommittee consisting of Nelson, Schleeter and Barry will conduct interviews and bring a recommendation for hire to the June meeting.

6.4 Lakes Country Service Cooperative Lease Agreement: **MOTION** by Tollefson, seconded by Schleeter to accept the agreement, as presented. Carried.

6.5 City Planning Meeting Date: No additional meeting has been scheduled in May.

6.6 Movies in the Park: The Rothsay Lions Club will have concessions. Tillman to inquire on process and options in the event of poor weather. Featured films, dates and time will be posted on Facebook.

6.7 Resolution No. 2019-5 providing for the Sale of G.O. Tax Abatement Bonds, Series 2019A: **MOTION** by Tollefson, seconded by Kugler to accept the resolution as presented. Carried.

6.8 Resolution No. 2019-6 Calling for Public Hearing on Proposed Property Tax Abatements: **MOTION** by Nelson, seconded by Schleeter to accept the resolution as presented. Carried.

6.9 Resolution No. 2019-7 Accepting Donations-OTP: **MOTION** by Tollefson, seconded by Schleeter to accept a donation in the amount of \$100.00 to be used by the Fire Department. Carried.

6.10 Rothsay Public School Summer Rec Request: **MOTION** by Kugler, seconded by Nelson to approve the request of \$3,000.00 from the Rothsay Public School as in past years. Carried.

6.11 Household Hazardous Waste Contracts: **MOTION** to approve the contract as presented by Nelson, seconded by Schleeter. Carried.

7.0 OLD BUSINESS:

7.1 Rothsay Event Center:

- The Rothsay Lion's Club has approved to sponsor a concession window at the Event Center. They are waiting for a bid from Green Concrete Construction.
- An all contractors meeting was held on Tuesday, April 30th to coordinate with all of those involved in the renovation and demolition.

- Demolition is tentatively planned for the end of May to mid-June. Tillman will coordinate with the Rothsay Baptist Church on road closures that may take place. Final closures will be posted at the facility as well as on Facebook to inform the residents.

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MAY MINUTES continued.....

8.0 Approval of April 8, 2019 Council Minutes: A **MOTION** was made by Tollefson, seconded by Nelson to approve. Carried.

8.1 Approval of April 15, 2019 Special Meeting Minutes: A **MOTION** was made by Kugler, seconded by Tollefson to approve as presented. Carried.

8.2 Approval of April 29, 2019 Special Meeting Minutes: A **MOTION** was made by Nelson, seconded by Tollefson to approve as presented. Carried.

9.0 Present & Approve April Financial Statements and Hand-Payables: **MOTION** by Tillman, seconded by Kugler to approve as presented. Carried.

10.0 Present & Approve May Accounts Payables: **MOTION** by Tollefson, seconded by Schleeter to approve as presented. Carried.

11.0 MOTION to adjourn made by Schleeter, seconded by Tollefson, and carried. Meeting adjourned at 9:38 p.m.

Respectfully Transcribed by,

Lisa Zimmerman,
City Clerk/Treasurer