

CITY COUNCIL MEETING

ROTHSAY CITY HALL

APPROVED MINUTES

September 8th, 2025 @ 7:00 pm

- 1.0 Call to Order:** The council meeting was called to order by Mayor Shane Balken at 7:00 p.m. Council Members present: Heather Weber, Daryl Schleeter, Matthew Balken, and Nathan Ziegler. Others present: Amanda Kuschel, Kellie Barry, Gayle Skarstad, Darrell Tollefson, Jessi Lehn, Gary Green, and Steve Green.
- 2.0 Public Forum:**
- No public Forum
- 3.0 Approval of Agenda:** A **MOTION** to approve was made by Ziegler, seconded by Schleeter. Carried.
- 4.0 Approval of Consent Agenda:**
- **Approval of August 11th Meeting Minutes**
 - **Approval of August 11th Special Meeting Wage Negotiation Minutes**
 - **Approval of August 11th Public Hearing Zoning Map Meeting Minutes**
 - **Approval of August 18th Budget Hearing Meeting Minutes**
 - **Approval of August 25th Budget Hearing Meeting Minutes**
 - **Approval of August Accounts Receivable and Accounts Payable**
 - **EDA Minutes and Report**
 - **Rothsay Fire Department**
 - **Committee Reports**
 - **Employee Reports**
- A **MOTION** to approve was made by Weber, seconded by Ziegler. Carried.
- 5.0 Committee, EDA, Fire, and Employee Action Items:**
- 5.1 Evans Chicken Coop:** Matthew Balken to inspect the coop and approve when complete. A **MOTION** to approve was made by Ziegler, seconded by Weber. Carried.
- 5.2 Welcome Basket Fitness Membership:** Two-week free membership trial with a \$10 key fob deposit. A **MOTION** to approve was made by Schleeter, seconded by Matthew Balken. Carried.
- 5.3 Mini Split/City Shop:** Barry to bring bids to the council. Council would like to see quotes on all projects over \$2,500.00. A **MOTION** to approve was made by Weber, seconded by Schleeter. Carried.
- 5.4 Snow Pusher/Grapple:** Approval up to \$5,300.00 to purchase. A **MOTION** to approve was made by Schleeter, seconded by Weber. Carried.
- 5.5 Fire Gear:** Approval of \$11,046.00 for three sets of fire gear. A **MOTION** to approve was made by Ziegler, seconded by Weber. Carried.
- 5.6 Grassland Gear:** Approval of \$800.00 for one set of grassland gear. A **MOTION** to approve was made by Ziegler, seconded by Weber. Carried.
- 6.0 NEW BUSINESS:**
- 6.1 Rothsay School District Referendum:** Lehn presented to the council the operating referendum that will be voted on in 2025.
- 6.2 Resolution 2025-13 Rezoning Map:** A copy of the resolution is available at City Hall. A **MOTION** to approve was made by Ziegler, seconded by Schleeter. Carried.
- 6.3 Resolution 2025-14 Prairie Addition Special Assessments:** Special assessments will not be applied. The city will work on correcting the documentation and property details. A **MOTION** to approve was made by Ziegler, seconded by Weber. Carried.
- 6.4 Land Annexation:** No update at this time.
- 6.5 East Park Dugouts:** RBI will place new dugouts at East Park field at no cost to the city. A **MOTION** to approve was made by Weber, seconded by Ziegler. Carried.
- 6.6 New City Website:** Moving to an ADA-compliant website and approval for the expense of content transfer. A **MOTION** to approve was made by Ziegler, seconded by Schleeter. Carried.
- 7.0 Old Business:**
- 7.1 Time Capsule:** Weber will have Curtis add to the EDA agenda.
- 7.2 East Park Electrical:** Bring to the October meeting.

8.0 Mayor/Council Reports:

9.0 Adjourn: A **MOTION** to adjourn was made by Schleeter, seconded by Ziegler, and carried. The meeting adjourned at 8:58 pm.

Respectfully Transcribed by,

Amanda Kuschel,
City Clerk/Treasurer