

CITY COUNCIL MEETING
119 2nd ST SW, ROTHSAY, MN
APPROVED MINUTES
November 4, 2019 @7:00 pm

Mayor Joseph Tillman opened the meeting with the Pledge of Allegiance.

1.0 Call to Order: The council meeting was called to order by Mayor Joseph Tillman at 7:00 p.m. Council Members present: Daryl Schleeter, Tulsa-Leigh Kugler and Darrell Tollefson. Council absent: Chris Buckingham. Others present: Anthony Harris, Henry Wander, Nikki Oien, Gary Brandt, Jennifer Landers, Kendal Landers, Eric Larson and Jordan Barry.

2.0 Public Forum:

- Gary Brandt inquired on any ordinances the city has regarding business in a residential area. Accumulated debris and vehicles were the main concern. Zimmerman will look into the ordinances, as well as notify the residents that are of concern.
- Henry Wanders and Nikki Oien inquired on discounted or free memberships for residents to the Rothsay Fitness Club. They also requested having league sports as well as open gym. Council will discuss rates at the December meeting.
- Jennifer and Kendal Landers have chosen to purchase one lot at the Prairie Addition. Zimmerman will draw up a purchase agreement. They plan on breaking ground in the spring of 2020.

3.0 Approval of Agenda: A **MOTION** was made by Schleeter, seconded by Tollefson to approve the agenda. Carried.

4.0 ROTHSAY FIRE DEPARTMENT:

- The department hired a grant writer to apply for the AFG award for new turnout gear.
- Brady Johnson has applied to the Fire Department. **MOTION** by Schleeter, seconded by Kugler to approve Johnson for the department.
- A new battery will be purchased in the amount of \$450.00 for truck #5.
- Bingo starts on November 23rd.

4.1 Fire Report: Barry reported there were a total of four calls in the month of October; two medical, one vehicle fire and one false alarm.

4.2 Clerk's Collection Report: Billed accident reports total \$4,560.00, with \$1,625.00 having been collected. \$2,935.00 is outstanding.

5.0 EMPLOYEE REPORTS:

5.1 Jordan Barry:

- Barry reported the radar sign located on County Road 52 nearing the school has been installed and is working as it should. Zimmerman is to look into insuring the sign.
- Barry is researching the purchase of a valve wrench. Kugler will look into as well. A request will be brought to the December meeting.
- Barry is waiting for an estimate on demolition of a residential structure.
- Barry will be checking expired registrations on vehicles in town in the coming weeks.
- American Flow assisted in the repairs to a fire hydrant located near the Wilkin County Shop.
- Barry will contact M-R Signs to gather prices for "No Hunting" signs to be posted at Prairie Park.

5.2 ERIC LARSON:

- Larson reported that 228 yards of gravel have been delivered and dispersed among alleyways and road that were in need. Larson will look into getting more in the coming year for other problem areas.

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- Larson created a list of the current items that are in the community center to get an idea of what is needed for the community room located in the Rothsay Event Center (REC).
- Lightspeed Electric is looking into the repairs needed on the motors of the exhaust fans at the REC.
- Larson presented a quote in the amount of \$1,015 from Stein's, Inc. for floor covering at the REC. Tillman will reach out to Northern Cass for a second quote.

5.3 LISA ZIMMERMAN: No Report

6.0 NEW BUSINESS:

6.1 214 1st Ave NW: Moved to December agenda.

6.2 Resolution No. 2019-12 Precincts & Polling Places: **MOTION** by Tollefson, seconded by Kugler to adopt the Resolution as presented. Carried. As required by Minnesota Statute §204B.16 Subd. 1, the City Council reestablishes the boundaries of the voting precinct and polling places to be conducted by mail.

6.3 Special Election Canvassing Board Meeting Date: The Canvassing Board will meet on Friday, November 8th at 7:30am to approve the election results. The Canvassing Board will consist of the Council.

6.4 Final 2020 Levy Approval Meeting Date: The final 2020 levy will be approved at 6:30pm, on Monday, December 2nd, prior to the regular council meeting.

6.5 Utility Rate Increase Discussion: Moved to December agenda.

7.0 OLD BUSINESS:

7.1 Land Owner Petition: Mediation was held on Thursday, October 10th, in Fergus Falls at Pemberton Law Firm. An agreement has been reached pending council final approval. **MOTION** by Kugler, seconded by Schleeter to approve the agreement, after a correction has been made by the City's attorney.

7.2 Ice Skating Rink Discussion: The Facebook Poll resulted in 101 in favor of an ice skating rink, while 20 opposed. The Public Works Department (PWD) will look into building a low cost rink to be located on the REC grounds.

8.0 Approval of October 7, 2019 Council Minutes: A **MOTION** was made by Tollefson, seconded by Kugler to approve. Carried.

9.0 Present & Approve October Financial Statements and Hand-Payables: **MOTION** by Schleeter, seconded by Tollefson to approve as presented. Carried.

10.0 Present & Approve November Accounts Payables: **MOTION** by Kugler, seconded by Schleeter to approve as presented. Carried.

11.0 MOTION to adjourn made by Schleeter, seconded by Tollefson, and carried. Meeting adjourned at 8:04 p.m.

Respectfully Transcribed by,

Lisa Zimmerman,
City Clerk/Treasurer