

CITY COUNCIL MEETING
119 2nd ST SW, ROTHSAY, MN
APPROVED MINUTES
January 7, 2019 @7:00 pm

PRIOR TO THE COUNCIL MEETING, AT 6:45 PM, NEWELY ELECTED MAYOR, JOSEPH TILLMAN; AND NEWELY ELECTED COUNCIL MEMBERS, LES NELSON, DARYL SCHLEETER, TULSA-LEIGH KUGLER AND DARRELL TOLLEFSON WERE SWORN IN BY CITY CLERK/TREASURER LISA ZIMMERMAN.

Mayor Joseph Tillman opened the meeting with the Pledge of Allegiance.

1.0 Call to Order: The council meeting was called to order by Mayor Joseph Tillman at 7:00 p.m. Council Members present: Les Nelson, Daryl Schleeter, Tulsa-Leigh Kugler and Darrell Tollefson. Others present: PT Jensen, Rothsay Fire Chief; Jordan Barry, Eric Larson and Lisa Zimmerman.

2.0 Public Forum: No Public Forum.

3.0 Approval of Agenda: After One Addition, A MOTION was made by Nelson, seconded by Kugler to approve the agenda. Carried.

4.0 ROTHSAY FIRE DEPARTMENT:

- Fire Chief, PT Jenson, reported the fire department will be awarding three lifesaving awards on Saturday, January 12th, at 6:30pm at the Rothsay Powerhouse prior to bingo.
- Four members will be attending training courses February 16th-17th in Mahanomen.
- Jensen has been in contact with Lake Region Electric Coop (LREC), who has agreed to donate a generator to the Fire Hall for emergency power outage situations.

4.1 FIRE REPORT: Chief Jensen reported there were a total of eight calls in the month of December; five medical, two rescues and one rescue that had been called off.

5.0 EMPLOYEE REPORTS:

5.1 JORDAN BARRY:

- Barry reported Well #5 is a year past its scheduled maintenance to be done by Thein Well. **MOTION** to approve the work made by Schleeter, seconded by Nelson, not to exceed \$8,250.00 including parts and labor. Carried.
- Minnesota Rural Water Association (MRWA) has been in town testing the City's water. The water is near breaking point which concludes it is almost perfectly balanced.
- The wastewater pump is close to completion.
- Barry will obtain quotes for a hitch for the new City pickup for the February meeting.
- Barry will be attending MRWA annual conference on March 5th-7th.
- Lightspeed Electric will be replacing the photo eye at the prairie chicken statue.

5.2 ERIC LARSON:

- Larson reported numerous vehicles have been an issue during the snow removal process. Any vehicle parked on City streets during snow removal will be towed at the owner's expense.
- Larson will be attending plumbing continuing Education class on February 1st.
- The new cutting edges for the snow plow have been received.
- Larson will be gone January 9th and January 17th.

5.3 LISA ZIMMERMAN:

- Zimmerman reported a dividend in the amount of \$840.00 was received from League of Minnesota Cities Insurance Trust (LMCIT).
- Zimmerman was contacted by a representative of the Fergus Falls Daily Journal. The Progress Magazine is published in February of each year and contains stories and photos about progress in Fergus Falls and surrounding communities. **MOTION** by Tollefson, seconded by Kugler to approve.

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Carried. Zimmerman will visit with the school to see if they are interested in sharing a full page and to split the cost of \$999.00.

6.0 NEW BUSINESS:

6.1 Resolution No. 2019-1 Official Depository, Newspaper, Attorney, and Acting Mayor: MOTION by Nelson, seconded by Schleeter to accept Resolution No. 2019-1, stating the City of Rothsay's official Depository as Farmers State Bank in Rothsay; official Newspaper as the Barnesville Record Review; official City Attorney as Sarah M. Wear of Ohnstad Twichell; and appoint Darrell Tollefson as Acting Mayor. The resolution also states the appointed parties are subject to change anytime throughout the year with full council approval and a 30 day written notice of change to the affected party. Carried unanimously.

6.2 Resolution No. 2019-2 Regarding Access to City of Rothsay Checking and Savings Accounts: MOTION to accept Resolution No. 2019-2 made by Kugler, seconded by Nelson appointing Mayor Joseph Tillman, Acting Mayor Darrell Tollefson, and Clerk/Treasurer Lisa Zimmerman as official signers for all city accounts. Carried unanimously.

6.3 Township Fire Meeting Date: The Township fire meeting will be held Monday February 11th, 2019 at 6:00 pm at the Rothsay City Hall.

6.4 Stonehenge Enterprises Building Official Contract: A **MOTION** was made by Schleeter, seconded by Kugler to accept the contract as presented, using payment option C. Carried.

6.5 COMSTOCK Service Agreement Contract: The contract was presented in two phases, but needs additional updates. A special meeting will be held once adjustments are made for final approval.

6.6 Addition to the Agenda, 214 1st Ave NW: Numerous complaints have been made in regards to the safety of the structure, and person(s) using the structure as a livable dwelling. The owners have not yet obtained a permit for the work to be done. To protect the health and safety of the occupants and the community, a **MOTION** was made by Tollefson, seconded by Kugler to move forward with obtaining a court order for the removal of the occupants, as well as all other code violations, within reason. Carried.

7.0 OLD BUSINESS:

7.1 Rothsay Event Center: Tillman encouraged the rest of council to come up with some ideas for incentives for the residents who will be affected by the tax levy for use of the facility.

7.2 The Prairie Addition: No update.

7.3 City Hall Renovation: Renovations are near completion. A council table and chairs will be looked into for purchase.

8.0 Approval of December 7, 2018 Council Minutes: **MOTION** was made by Tollefson, seconded by Tillman to approve. Carried.

9.0 Present & Approve December Financial Statements and Hand-Payables: **MOTION** by Tollefson, seconded by Kugler to approve as presented. Carried.

10.0 Present & Approve January Accounts Payables: **MOTION** by Schleeter, seconded by Nelson to approve as presented. Carried.

11.0 MOTION to adjourn by Tollefson, seconded by Kugler, and carried. Meeting adjourned at 9:11 p.m.

Respectfully Submitted by,

Lisa Zimmerman,
City Clerk/Treasurer