

CITY COUNCIL MEETING
119 2nd ST SW, ROTHSAY, MN
APPROVED MINUTES
September 9, 2019 @7:00 pm

Mayor Joseph Tillman opened the meeting with the Pledge of Allegiance.

1.0 Call to Order: The council meeting was called to order by Mayor Joseph Tillman at 7:07 p.m. Council Members present: Daryl Schleeter, Tulsa-Leigh Kugler, Chris Buckingham and Darrell Tollefson. Others present: Jennifer Landers, Eric Larson, Jordan Barry and Lisa Zimmerman.

2.0 Public Forum: Jennifer Landers inquired on the lots located in the Prairie Addition. Council requested a proposal for what was to be developed.

3.0 Approval of Agenda: After One Addition, A MOTION was made by Schleeter, seconded by Tollefson to approve the agenda. Carried.

4.0 ROTHSAY FIRE DEPARTMENT:

4.1 Fire Report: Barry reported there were a total of four calls in the month of August; three medical and one assist to the Wilkin County Sheriff's Department.

4.2 Clerk's Collection Report: Billed accident reports total \$3,960.00, with \$1,625.00 having been collected. \$2,335.00 is outstanding.

5.0 EMPLOYEE REPORTS:

5.1 Jordan Barry:

- Barry reported Jet-Way finished jetting this year's portion of the sewer lines and things went well.
- Key Contracting will be coming the end of September to do the epoxy work at the Lift Station.
- Barry requested the rental of a chop saw from Lakeland General Store to repair some gate valves. The cost is \$78.00/day. Council granted.
- Barry will review the previous list of "junk" cars to see who needs second notices.
- Barry informed Council, he will be taking some vacation in October for beet season.

5.2 ERIC LARSON:

- Larson reported he will be taking his wastewater exam in St. Cloud from September 30th through October 2nd.
- More residents have been showing interest in purchasing swing away mailbox posts.
- Prairie Park has been cleaned up and is now open.

5.3 LISA ZIMMERMAN: No Report

6.0 NEW BUSINESS:

6.1 Fall Clean-Up Discussion: Kugler contacted a representative from Big Red Boxe's dumpster service, inquiring the costs to set up dumpsters and the Rothsay Powerhouse parking lot to host a fall clean-up. **MOTION** by Kugler, seconded by Schleeter to approve to event, not to exceed \$3,000.00. Carried. Residents will be notified as soon as a date is set.

6.2 City Planning Meeting Date: Meeting will be held on Monday, November 4th at 6:00pm.

6.3 Liberty Business Systems Proposal: A purchase price was presented for a new printer for City Hall in the amount of \$2,850.93. Council declined the proposal. Buckingham was given approval to find something to meet the needs of the clerk, not to exceed \$1,500.00. **MOTION** by Tillman, seconded by Tollefson, and carried.

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6.4 Rothsay Event Center Flooring Estimates: Estimates were received from Vertin's V-Mart as well as Next Generation Flooring, LLC. Council made a request of Larson to bring samples to the October meeting, to better understand what the options are.

6.5 Addition to the Agenda; Prairie Addition: Kugler reached out to Lynette Gaustad, a realtor, to get a better understanding of how to price the lots in the Prairie Addition. The Council has not come to a decision on whether the city will absorb the specials or not. More to be discussed at the October meeting. Council urges anyone interested in building on a lot, to present a plan to council, and the terms can be negotiated from there.

7.0 OLD BUSINESS:

7.1 Land Owner Petition: Mediation has been schedule for Thursday, October 10th, in Fergus Falls at Pemberton Law Firm.

7.2 East Park Softball Field: Tabled.

8.0 Approval of August 5, 2019 Council Minutes: A **MOTION** was made by Tollefson, seconded by Schleeter to approve. Carried.

8.1 Approval of August 12, 2019 Special Meeting Minutes: **MOTION** by Kugler, seconded by Schleeter to approve the minutes, as presented. Carried.

9.0 Present & Approve August Financial Statements and Hand-Payables: **MOTION** by Kugler, seconded by Tollefson to approve as presented. Carried.

10.0 Present & Approve September Accounts Payables: **MOTION** by Schleeter, seconded by Kugler to approve as presented. Carried.

11.0 MOTION to adjourn made by Tollefson, seconded by Tillman, and carried. Meeting adjourned at 8:45 p.m.

Respectfully Submitted by,

Lisa Zimmerman,
City Clerk/Treasurer